



PAPUA NEW GUINEA HONOURS AND AWARDS

NOMINATION FORM FOR IMPERIAL AND LOGOHU AWARDS

INSTRUCTIONS TO NOMINATORS

This form is to be completed by individuals, organisations, churches, government agencies, provincial governments, community groups, and members of the public wishing to nominate a person for an Imperial or Logohu Award.

Who can be nominated. Persons who have achieved the following:

- Impact of contribution;
- Duration of service;
- Leadership qualities;
- Innovation and initiative;
- National and Commonwealth significance;
- Ethical conduct and reputation
- Leadership in Business.
- For Special Awards (See Checklist)

Please complete all sections and provide supporting documentation where available.
Incomplete forms may delay consideration.

SECTION A – NOMINEE DETAILS

Personal Information

Full Name:

Title (Mr/Mrs/Ms/Dr/Prof/Chief/Bishop/etc.

Gender:

Male

Female

Date of Birth: _____

Nationality: _____

Province of Origin: _____

Current Address: _____

Telephone Number: _____

Email Address: _____

Current Occupation/Position: _____

Employer/Organisation: _____

Years of Service: _____

SECTION B – HONOURS SECTORIAL CATEGORY

Please tick the sectoral category that best describes the nominee's contribution.

Distinguished National Service Public Service Excellence Community Service
Economic Development and Investment Fisheries and Marine Development
Agriculture and Rural Development Education and Research Health and Medical
Services Arts, Culture and Heritage Defence Service Police and Security Services
Youth Leadership Church and Faith-Based Service Humanitarian Service
Environmental Conservation Gallantry and Bravery Lifetime Achievement Other (Specify)

Indicate the Category of Imperial and Logohu Honour to be awarded to the Nominee. (*The nominator may indicate the category of honour or award considered appropriate for the nominee. The Honours and Awards Council shall determine the final category, grade, or class of honour or award to be conferred, having regard to the merits of the nomination and the criteria prescribed*).

SECTION C – DETAILED CITATION AND ACHIEVEMENTS

Provide a detailed description of the nominee's achievements and contributions.

Please address:

- Leadership demonstrated- Describe the nominee's leadership contributions
 - Service to community- Describe the contributions to communities and society
 - Service to Papua New Guinea and Length of service;
 - Professional achievements, Innovations and Excellence- Describe any exceptional achievements
 - Impact of contributions- Describe how the contributions impact social and economic development
 - National or international recognition- Describe contributions benefitting Papua New Guinea
 - Integrity – Describe qualities demonstrating integrity and public trust
 - Describe why the nominee deserves recognition. (100-200 words)
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SECTION D – SUPPORTING DOCUMENTATION

Please attach copies of any relevant documents supporting the nomination. Below are recommended documents that should be extracted from the Nominee Checklist document.

- Personnel Information (Refer to Nominees Checklist Section A)
Service and Employment Records (Refer to Nominee Checklist Section B)
Evidence of Distinguished Service (Refer to Nominee Checklist Section C)
Professional Referees and written References attached - (Refer to Nominee Checklist Section D)
Good Character and Integrity (Refer to Nominee Checklist Section E)

Community Service (Refer to Nominee Checklist Section F)

Special Category Awards (Refer to Nominee Checklist Section G). *Complete only if applicable*

Other Evidence

SECTION E – REFEREES

Referee 1

Name: _____ Position: _____

Organisation: _____ Telephone: _____

Email: _____

Referee 2

Name: _____ Position: _____

Organisation: _____ Telephone: _____

Email: _____

Referee 3 (Optional)

Name: _____ Position: _____

Organisation: _____ Telephone: _____

Email: _____

SECTION F – NOMINATOR DETAILS

Person Making the Nomination

Full Name: _____ Organisation (if applicable): _____

Position: _____ Address: _____

Telephone No _____ Email: _____

SECTION G – DECLARATION

I declare that:

The information provided is true and correct to the best of my knowledge.

I believe the nominee has made a significant contribution deserving of recognition.

I understand that submission of this nomination does not guarantee the granting of an honour.

I understand that the nomination process is confidential.

Signature of Nominator: _____ Date: _____

SECTION H – PRIVACY AND CONFIDENTIALITY NOTICE

The information provided in this form will be used solely for the administration and assessment of the Imperial and Logohu Awards by the National Honours and Awards Council of Papua New Guinea. All nominations will be treated with confidentiality.

FOR SECRETARIAT USE ONLY

Nomination Reference Number: _____ Date Received: _____

Received By: _____

Eligibility Screening:

Complete Incomplete Further Information Required

Assessment Status:

Pending Under Review Council Consideration Finalised

Nominated For the Category: _____

Secretariat Officer Signature: _____ Date: _____

Official Contact Details

Papua New Guinea Honours and Awards Secretariat

Department of Prime Minister & National Executive Council, The Melanesian House, Level 1, P O

Box 639, Waigani, Papua New Guinea

Telephone: 3019042

Email:

Website: <https://www.pmnec.gov.pg/>